

## ABSTRACT OF THE DISCLOSURE

An electronic mapping method includes identifying a process to be completed, identifying tasks to be performed for completion of the process, and identifying required input items and output items of the process. The method further includes, in an electronic map, positioning task symbols in a standard task area of pages of the electronic map, each task symbol corresponding to a task to be performed and each task symbol being positioned below a previous task symbol on the same page to clarify process flow, associating remotely stored data with at least some of the task symbols, and in the electronic map, positioning input symbols to one side of the standard task area and positioning output symbols to another side of the standard task area to clarify process flow in the electronic map.